



## **SENIOR PROJECT MANAGER**

### **Client Side Consultancy**

- **Long Term Career Growth**
- **Full autonomy**
- **Blue chip Client Base**

Insight Project Services is a privately-owned Perth based project management consulting business. Since its establishment in 2010 we have delivered over \$3.5b of projects for a range of blue-chip clients in the retail, industrial, commercial, health, residential and hospitality sectors of the WA property development industry.

Due to continued success in the market with a pipeline of projects to deliver we are looking to grow our project management team by recruiting a **SENIOR PROJECT MANAGER**.

#### **The Role**

This role will see you working on a variety of projects with one of WA's leading project management teams as they partner with loyal clientele with high levels of repeat business. As Senior Project Manager, you will manage the successful delivery of key projects with full autonomy through the entire project lifecycle.

Your role will include:

- Client liaison and relationship building
- Developing and managing project briefs
- Managing the design and approvals process
- Coordinating project resources
- Managing and administering contracts and agreements
- Producing development programmes and maintaining progress in accordance with the program
- Producing and updating progress reports
- Identifying and mitigating project risks
- Produce and maintain accurate project reports including cost reports
- Oversee the quality of work performed by consultants, contractors and suppliers to determine compliance with client objectives

#### **The Candidate**

This is an outstanding opportunity for an experienced project delivery professional seeking to expand their project management skills and experience alongside some of WA's best project delivery specialists in a flexible work environment. The culture of the IPS business is paramount to its success and we are looking for people who can demonstrate a 'can do' approach, are adaptable and diverse

with a client-centric focus. As such we are seeking only the best candidates who meet the following **essential** requirements:

- Possess a minimum **10 years** of project delivery experience **in a senior role** within a property development environment for either a developer or project management consultant business in Australia, preferably in WA
- Possess a tertiary qualification in Construction Management, Project Management or Property related discipline
- Proven ability to deliver projects on time and to exceed client expectations
- Demonstrated effective decision making and problem solving skills
- A strong business acumen with polished presentation skills
- Possess the discipline and commitment to 'get the job done'
- Possess a strong work ethic and ability to work well within a team
- Possess excellent organisational skills with ability to manage multiple and often competing tasks with attention to accuracy and details within deadlines and under pressure
- Demonstrated high level and confident interpersonal and oral communication skills with the ability to liaise and consult effectively with a diverse range of people
- Demonstrated high level written communication skills with the ability to construct clear and concise reports
- Possess high levels of proficiency in MS Word, Excel, Project and PowerPoint
- Are proactive, self-motivated and driven to succeed and embrace challenges
- Possess high levels of integrity, credibility and professionalism
- Have valid Australian residency and working rights

### **Application**

If you meet the above criteria and wish to be considered for this outstanding opportunity, please submit your application to **admin@insights.com.au**.

### **All applications/enquiries will be treated in strictest confidence**

Your submission shall include:

- A cover letter addressing the above requirements along with:
  - How many years' experience in senior project delivery role you have in Western Australia
  - How much notice you are required to provide your current employer or confirm your ability to commence immediately upon appointment
- Your full CV including the details of a minimum of 3 referees

Please note that only shortlisted candidates will be contacted.

Applications or contact from recruitment agents will not be considered